



Department of Corrections and Rehabilitation
NOTICE OF CHANGE
TO DEPARTMENT OPERATIONS MANUAL

**Chapter 8, Article 39, Parole Agent Equipment,
and Chapter 3, Article 21, Uniforms/Employee
Grooming Standards**

Transmittal Letter Number:

14-10

Revision Date:

August 1, 2014

The purpose of this document is to provide information regarding revisions to Department Operations Manual (DOM), Chapter 3, Article 21, Uniforms/Employee Grooming Standards, and Chapter 8, Article 39, Parole Agent Equipment.

Revisions to Chapter 3, Article 21 include updating position titles and eliminating reference to a program no longer in existence.

Revisions to Chapter 8, Article 39 update the list of equipment furnished to parole agents; remove outdated language or language no longer applicable; add new language specifying the use of a unit equipment log to track the usage of parole unit equipment; replace outdated division and agency names, position titles, processes, and procedures; update the form used for vehicle home storage request/permit; remove and replace the language for 'soft body armor' with 'protective vest'; and add applicable references.

Please inform all persons concerned of the contents of this Notice, which shall remain in effect until incorporated into the next edition of the DOM. Inquiries regarding the subject matter may be directed to Denise Lebard, Division of Adult Parole Operations, at (916) 327-8282.

Original signed by:

Bobby Haase
Deputy Director
Division of Adult Parole Operations

Attachment